

# **Parking Permit Frequently Asked Questions**

## Who is eligible for a parking permit in downtown Milwaukie?

Parking permits are only available to downtown Milwaukie employees. The City verifies employment for first time purchasers prior to a pass being issued.

### How do I obtain a parking pass?

A parking pass can be purchased at <a href="www.milwaukieparking.com">www.milwaukieparking.com</a> or at City Hall. A daily pass costs \$5, monthly pass costs \$70, and a quarterly pass costs \$200. A 10% discount is available if you are purchasing 11 or more passes at a time for your business.

### Where do I obtain my parking pass after purchase?

You can pick-up the pass in person at City Hall or have the pass mailed to you at no additional charge.

### Are there placement requirements for the pass?

Yes. Parking Permits shall be placed on the inside of the windshield, on the lowermost corner of the passenger side and not obstructed from view.

#### How do the passes work?

Parking passes have a barcode which is scanned by parking enforcement to ensure validity. You will not need to obtain a new physical pass from the City after the first one has been issued unless you need a replacement pass or a second pass for an additional vehicle. When payment is made online the barcode will recognize that the pass is valid for the time period purchased. Each parking pass is associated with a specific vehicle, so passes cannot be moved among vehicles.

### Can I obtain a second pass if I drive more than one vehicle frequently?

Yes. The City will issue up to two parking passes to the same person at no additional charge in the situation where a second vehicle is frequently driven. You will be required to present registration for both vehicles to verify ownership matches the person requesting both passes. At any time, only one of the permitted vehicles may be present in a permitted location to be valid. If both permitted vehicles are present in permitted spots at any given time both passes will be invalid and a parking citation may be issued to both vehicles.

## What do I do if my car is in the shop or unavailable and I have an alternate vehicle?

The City will issue temporary passes for up to one week intervals at no additional charge. In order to obtain a temporary pass, the requestor must have already paid for parking in the current month being requested.

### Will the parking pass leave adhesive residue on my windshield when removed?

The parking pass stickers are a "static-cling" front adhesive which is easily removable. The City opted to go with a higher quality parking pass, so residue would not be left on the windshield during removal.

## Why is the City changing to permit stickers rather than hang tags as used in the past?

The new process is more sustainable, generates less waste and reduces time for both the City and customers to obtain valid permitted parking. Parking enforcement in the downtown area should improve as more time will be spent focusing on parking spots intended for patrons of downtown rather than tracking permit purchaser's vehicles.

### What do I do if I've sold my vehicle and need a new pass?

Your pass may be transferred to your new vehicle or you can obtain a replacement pass for \$5.00. The City must be notified if you are transferring the pass to a new vehicle so we can update our records and ensure the pass is valid.

### What if our company needs a guest pass for employees who rideshare frequently?

The City will issue up to one "floating pass" per business that can be available for employees who rideshare and only need a spot occasionally. To obtain a floating pass for your business please visit City Hall or contact us at 503-786-7555 as a floating pass cannot be purchased online.

## Is there a discount if I'm buying passes in bulk for my company?

Yes – If you purchase 11 or more passes at once for your company there is a 10% discount per pass. To be eligible for the discount you must select that you are paying onsite when ordering passes online.